



JOB TITLE: Surveillance Officer

STATUS: Full-Time

SUMMARY:

The Surveillance Officer protects company assets and possesses a knowledge of clandestine surveillance operations. Performs both overt and covert surveillance activities during the assigned shift. Observes all money exchange/count transactions.

ESSENTIAL RESPONSIBILITIES:

- Maintains surveillance on designated areas and activities.
- Records any irregular gaming activity.
- Operates a Microprocessor based Closed Television System, all surveillance equipment, including, but not limited to monitors, switches, computers, controllers and cameras as assigned.
- Provides Closed Circuit Television and personal observations of all departments and applicable job functions to assure that all company policies and procedures are met with compliance.
- Records all activities in the operator's daily activity log.
- Logs information as directed by the shift supervisor in the employee information data-base.
- Assists in all transaction verification duties.
- Performs spot audits as required by the shift supervisor.
- Familiar with cheating techniques on live games, slot machine, hard/soft count, change banks, and vaults.
- Familiar with all department operational policies and maintains a constant vigil for deviations.
- Notes the attendance guidelines of the job and adheres to regulatory, departmental and company policies, including those regarding confidentially.
- Performs all tasks assigned by the Shift Supervisor.

QUALIFICATIONS:

- One year surveillance or law enforcement, experience preferred.
- All applicants must be at least 18 years of age.
- Broad knowledge of games and casino rules, procedures and administration.
- Excellent interpersonal and communication skills.
- Familiarity with camera equipment and methods of operation and recording.
- Knowledge of and identification of methods of cheating games and other related activities.
- Professional appearance
- Native American preference.
- Must be able to obtain gaming license.
- Able to function under stressful conditions during assigned shift.
- High level of hand eye coordination, moderate lifting.
- Must be able to speak, read and write the English language.
- Correctable vision to 20x20.

POSTING DATE: December 12th, 2018

CLOSING DATE: Until Filled.



JOB TITLE: Dealer

STATUS: Part-Time

SUMMARY:

Responsible for dealing the table game of “21” and providing customer service to guest playing the game.

ESSENTIAL RESPONSIBILITIES:

- Assist customers in the rules of play, insuring adherence to established rules, policies, and procedures.
- Shuffles and deals the card game of “21”, applying all rules and procedures relating to the game.
- Exchanges customer’s currency for gaming checks and deposits cash drop box on table.
- When required, signs for additional cash or checks during the game; responsible for maintaining security and safeguarding of checks during assigned game.
- Provide prompt and courteous service to guest by requesting drink or food service.
- Ensures that the table game area is suitable for guest by replacing chairs at tables and picking up any refuse on floor or at tables.

QUALIFICATIONS :

- Must have 1 year of “21” dealing experience or completion of “21” School.
- Have the ability to deal blackjack at an acceptable pace.
- All applicants must be at least 21 years of age.
- High school diploma or GED required.
- Must be able to stand for long periods of time.
- Must be able to speak, read and write the English language.
- Must be willing to work weekends, holidays and any shift.

POSTING DATE: December 12, 2018

CLOSING DATE: Until Filled.